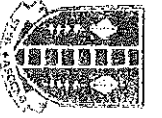


**PAROW  
INKLUSIEWE SKOOL**



**PAROW  
INCLUSIVE SCHOOL**

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Circular 8/2024

Dear Parent (s) and Guardian(s)

**SCHOOL GOVERNING BODY REMINDER AND AGENDA OF MEETING:  
AGM AND BUDGET MEETING**

This letter serves as a reminder to parents and guardians to attend the **Annual General Meeting of 2024** and the **2025 Budget Meeting** which will be taking place on **Thursday, 3 October 2024**, at **19:00** in the **School Hall**.

At this meeting the School Governing Body will discuss the financial plans for the school for 2025. The audited Annual Financial Statements for 2023, the previous minutes and proposed Budget 2025 will be available and open for inspection, prior to the meeting, from 11 September 2024 at our Finance Office. Parents and guardians only have access by appointment and must give 24-hour notice.

**AGENDA FOR MEETING**

1. Welcome by SGB Chairperson
2. Apologies
3. Confirmation of the 2024 Budget Meeting, held on 16 October 2023.
4. Approved: Annual Financial Statements for the year ending 31 December 2023
5. Accepted: Audit 2023 Report
6. Treasurer's Report on school activities
7. Acceptance of 2024 Budget Meeting Minutes – read
8. Presentation of 2025 Budget
9. Proposal for school fees for 2025 - A resolution will be proposed at the meeting, to be approved by the majority of parents/guardian present and voting, to approve the budget and the proposed school fees. **The decision will be binding on all parents.**
10. Non-payment of school fees trends
11. Exemption of School Fees – The procedures and criteria to be followed for exemption, partial exemption and conditional exemption of school fees. All this information can be obtained from the school.
11. Section 38A explanation and approval by parents
12. Closing

<b>11 September 2024</b>	Draft Budget	Available for your perusal at the Finance Office. The draft budget may not be removed off the premises of the school. Please remember to make an appointment for viewing. No photos will be allowed to be taken. Parents and guardians only have access by appointment and must give 24-hour notice.
<b>3 October 2024</b>	Accepted Budget	If accepted at this meeting, on this date.

Proposal	Per annum per learner	Discount/Full	Monthly 11 Months
School Fees 2024	R13 750.00		
School Fees 2025	R16 070.00	9.6%	R1 370.00 per month

Parent involvement at this important meeting, or in any other aspect of our school, is critical for the well-being and improvement of our school. Your involvement directly benefits your child. Please do not hesitate to contact us, should you have any queries regarding this meeting.

Thanking you in anticipation of your attendance.

Kind Regards

*E Adams*

Mrs E Adams  
SGB Chairperson  
3 September 2024

**REPLY SLIP : BUDGET MEETING 03 OCT 2024 – REMINDER / AGENDA**

I \_\_\_\_\_ parent of \_\_\_\_\_ in  
grade \_\_\_\_\_ take note of the above-mentioned.

Signature of Parent: \_\_\_\_\_ Date: \_\_\_\_\_